

## CLFOGE – December 1, 2011 Meeting Minutes (Book Sale)

**In attendance:** Kerry Devine  
Eric Anderson  
Julie Edwards  
Jean Bevevino (D47)  
Kristin Thorsen (D47)  
Leann Campbell (West EC Teacher)  
Patricia Blanco (D47)  
Carolyn Starks (Husmann)  
? Sveden (North/Hannah Beardsley)

Kerry went over schedule, volunteer opportunities/roles.

Setup: Wed., Jan. 4<sup>th</sup>

Collect & Sort: starts Wed., Jan 4<sup>th</sup> – Wed., Jan. 25<sup>th</sup> (see Kerry for schedule)

Pre Sale: Wed., Jan. 25<sup>th</sup> 4PM-7PM

Sale: Fri., Jan.27<sup>th</sup> 9AM-8PM, Sat., Jan. 28<sup>th</sup> 9AM-5PM

Cleanup: Mon., Jan. 30<sup>th</sup> -Mon. Feb. 6<sup>th</sup>

Coordinator: Kerry Devine

Volunteer Organizer: Debbie Batliner?

Transporter Organizer:

Marketer: Carolyn Starks

Operations Manager: Kerry Devine

Sort Organizer:

Day of Sale Organizer:

Need sort supervisors, flyer distribution

[booksale@clfoge.org](mailto:booksale@clfoge.org) is email for book sale info/questions.

Leann will communicate w/ elementary school teachers about school newsletter announcements.

Kristin will communicate w/ middle school teachers about school newsletter announcements.

Patricia will work w/ getting info to girl scouts for volunteer opportunities.

Kristin/Jean will coordinate getting Walmart carts.

## CLFOGE – December 1, 2011 Meeting Minutes (General)

**In attendance:** Becky Sisler  
Kerry Devine  
Eric Anderson  
Julie Edwards  
Jean Bevevino (D47)  
Kristin Thorsen (D47)  
Leann Campbell (West EC Teacher)

Nov. 10, 2011 meeting minutes approved.

**Treasurer Report:** Discussed the monthly budget items. Not much activity...just 1 new membership. Expenses for game night and speaker meeting.

**Old Business:** Organization name change. Contest...Elementary will be grouped by school (4<sup>th</sup> and 5<sup>th</sup> together)...Middle School will be grouped by grade level. We will create flyer w/ info/guidelines for teachers.

Math opportunities...D47 will not sponsor Math Kangaroo (other locations are close enough for D47 students to attend). Kristin will forward email regarding this topic.

Website update. Eric contacted Chuck...he will be adding file attachment capability. "Articles"/"Article Archives"/"Past Articles" will be renamed "Student Highlights". Previous meeting minutes could be added to "About Us" page (provide in PDF format). Flyers will be placed in the "Events" page. Make a "Book Sale" page??? May make sense to see if we could take ownership of our website. Could D47 provide server space? Could we have a student be the web administrator?

Website student work...Jamie has schedule w/ teachers...first 3 months are already set. Jamie will manage adding to the website.

IAGC membership...\$150. Amazon gift card for Michele Kane. Becky will send powerpoint to EC teachers for distribution to parents.

Parent rep update. Becky sent email to EC teachers, but not much response yet.

Committee formation update. Becky is still working on this...not much traction yet. Julie will contact IP PTO president to see if we can get some guidance on how they manage their sub-committees.

Teacher Requests:

3 6<sup>th</sup> grade LA/SS EC teachers requesting \$200 each for B&N gift cards ...they would collaborate to buy books together (during Christmas break) for a book club.

8<sup>th</sup> grade LA/SS EC teacher needs multiple books for book club...approx. \$200...get B&N gift card.

Document camera...\$70 each...would need 18 for each classroom where needed.

**New Business:** Most of this was book sale activities which were discussed in the earlier book sale meeting.

**Next Meeting:** Jan. 19, 2011 6:30-7:00PM (Book Sale Planning) at CORE Building  
Jan. 19, 2011 7:00-8:30PM (general meeting) at CORE Building